

Statutes nota e.V.

in the version of 09.01.2022

§1 Name, Seat of the Association

- (1) The name of the association is nota e.V.
- (2) The seat of the association is Berlin.
- (3) The Association shall be entered in the Register of Associations.

§2 Purpose of the Association

- (1) The Association exclusively and directly pursues non-profit purposes in the sense of the section "Tax-privileged purposes" of the German Tax Code.
- (2) The purpose of the Association is to promote science and research as well as art and culture.
- (3) The purpose of the statutes shall be realised in particular by:
 - The joint, nationwide and international and interdisciplinary work on the software nota as a tool for art and science, its mediation as well as for exchange beyond national borders.
 - The provision of the software nota in the World Wide Web for the promotion and communication of science and research as well as art and culture.
 - The development and implementation of workshops and other formats of pedagogy and mediation in order to make the software nota accessible to more people.
 - The development and implementation of formats of science as well as art and culture (e.g. network meetings, public symposia, conferences, festivals) to promote nationwide and international exchange and cooperation.

§3 Selflessness

- (1) The Association shall act selflessly and shall not primarily pursue its own economic purposes.
- (2) The Association's funds may only be used for purposes in accordance with the Statutes. Members shall not receive any benefits from the Association's funds. No person may be favoured by expenses that are alien to the purpose of the Association or by disproportionately high remuneration.

§4 Members

- (1) Natural or legal persons who support the aims of the Association may become members of the Association.
- (2) Each member shall pay a membership fee in accordance with the Rules of Contribution. The scale of fees regulates the amount and due date of membership fees and is to be decided by the General Assembly.
- (3) The written application for membership shall be addressed to the Executive Board, which shall decide on the admission.
- (4) Membership ends with the resignation of the member, the exclusion of the member and the death of the member.
- (5) The resignation of a member can only be declared in writing to the Executive Board with a notice period of 2 weeks.
- (6) The exclusion of a member can be decided by the general meeting if the member has

grossly violated the interests of the association or because of behaviour of particular severity that is harmful to the association, especially in cases of discrimination, racism and violence. This also applies to the digital space. Prior to the decision, the member shall be given the opportunity to be heard in writing or orally.

§5 Organs of the Association

The organs of the Association are the Executive Board and the General Assembly.

§6 Executive committee

(1) The Executive Committee in the sense of § 26 BGB consists of at least 1 Executive Committee member and a maximum of 5 Executive Committee members. The number of Executive Board members is determined by the General Assembly.

(2) Each member of the Executive Committee may represent the Association alone in and out of court.

(3) The Executive Committee is elected by the General Assembly for a period of 1 year. Re-election is permissible. The members of the Executive Committee shall remain in office until a new Executive Committee has been elected.

(4) The Executive Committee may adopt rules of procedure.

(5) The Executive Board may receive appropriate remuneration for its activities.

(6) In addition, it shall be responsible for the following tasks:

- The Executive Committee shall conduct the day-to-day business of the Association in accordance with the tasks set out in the Statutes.
- The Executive Committee shall implement the resolutions of the General Assembly.
- The Executive Committee shall convene and prepare the General Assembly.

§7 General Assembly of Members

(1) The General Assembly shall be convened once a year by the Executive Committee.

(2) Instead of a general meeting according to paragraph 1, a virtual or hybrid general meeting may be convened. The Executive Committee decides on this at its discretion and informs the members in the invitation. In making this decision, special consideration shall be given to the fact that international members of the Association shall also be able to participate in the General Assembly without considerable additional expense. Virtual general meetings take place in a chat room accessible only to members or by video or telephone conference. In the case of hybrid general meetings, this online room or the telephone conference is added to the attendance meeting. Members shall receive a password for this in good time. The other conditions of the virtual general meeting shall be governed by the general provisions on general meetings.

(3) Written invitations to the General Assembly shall be issued three weeks before the date of the General Assembly, stating the agenda.

(4) Each member may submit motions for the agenda up to 7 days before the General Assembly.

(5) The General Assembly elects a chairperson and a minute taker.

(6) The General Assembly is responsible for:

- Receiving the reports of the Executive Committee,
- election of the Executive Board,
- discharge of the Executive Board,

- establishing and amending the Rules of Contribution,
- amendments to the Statutes,
- dissolution of the Association.

(7) Every member is entitled to vote. The right to vote must always be exercised in person. If a member is prevented from voting, the right to vote may be transferred by written declaration. The delegation of voting rights must be notified to the chair of the meeting before the opening of the General Assembly. A member may not have more than three votes.

Resolutions of the General Assembly shall be passed by simple majority, unless otherwise provided for in the Statutes. In the event of a tie, a motion shall be deemed rejected.

(8) Amendments to the Statutes can only be adopted with a $\frac{2}{3}$ majority of the members present.

(9) Minutes shall be taken of the General Assembly of Members, which shall reflect the resolutions passed. The minutes shall be signed by the secretary.

§8 Extraordinary General Assembly

(1) An Extraordinary General Meeting shall be convened by the Executive Committee if this is necessary in the interests of the Association or if 10% of the members request that it be convened.

§9 Data Protection

(1) The association processes the following data from its members: Name, telephone number, address and e-mail address. These data are required exclusively for membership administration.

(2) The association only publishes data of its members if the general meeting has passed a corresponding resolution and the member has not objected.

§10 Dissolution of the Association

(1) The Association may be dissolved by a resolution of the General Assembly. This resolution requires a $\frac{3}{4}$ majority of the members present.

(2) In case of dissolution or abolition of the Association or in case of discontinuation of tax-privileged purposes, the assets of the Association shall be transferred to a legal entity under public law or to another tax-privileged body for the purpose of promoting art and culture.